

AGENDA
REGULAR MEETING OF THE BOARD OF EDUCATION
EDUCATION SERVICE CENTER
940 LINCOLN ST SW
SEPTEMBER 11, 2023 6:00 PM

I. CALL TO ORDER

II. APPROVAL OF MINUTES

Regular Meeting – August 14, 2023 ([see enclosed](#))

III. CONSENT GROUPING

- A. Claims and Accounts ([see enclosed](#)) ([see enclosed](#))
- B. Budget Report ([see enclosed](#))
- C. Superintendent’s Office Fund ([see enclosed](#))
- D. Lunch Fund ([see enclosed](#))
- E. Elementary Activity Account ([see enclosed](#))
- F. Middle School Activity Account ([see enclosed](#))
- G. High School Activity Account ([see enclosed](#)) ([see enclosed](#))

IV. REPORTS AND INFORMATION

A. Reports

- 1. *Unscheduled Audience*
A 10-minute module of time is available for audience participation.
- 2. *Principal Reports*
Building principals will present to the Board of Education:
 - a. Brief building updates
 - b. 2022-2023 End of the Year Reports
 - c. 2023-2024 Professional Development Plans
- 3. *2022-23 Annual Progress Report*
Mrs. Leavitt will review the 2022-23 Annual Progress Report with the Board of Education.

B. Information

- 1. *District Professional Development Framework*
Mrs. Leavitt will present the district professional development framework that meets the state required 36 hours of collaboration time. ([framework enclosed](#))
- 2. *Open Enrollment Update*
The following open enrollment “in” applications have been approved.
 - a. Willow Porter, 3rd grader, from MMCRU school district
 - b. Emma Addison, 9th grader, from Sioux City school district

3. *IASB State Convention*

The Iowa Association of School Boards will be hosting their annual State Convention on November 15-16, 2023. Board members interested in attending should notify Dr. Webner. Convention attendance earns 6 Better Boardsmanship hours; participation in pre-convention workshops earn 3 Better Boardsmanship hours.

V. ACTION ITEMS

A. Personnel

1. *Resignations*

2. *Contracts*

- a. Walter Black, high school teacher associate, 6.5 hours/day; \$17.91/hour
- b. Renee Minar, middle school teacher associate, 6.5 hours/day; \$17.91/hour
- c. Bill Miller, Clark head building custodian, 45 hours/week; \$19.85/hour
- d. Kayla Koopman, 9th grade girls basketball coach, \$4,204

RECOMMENDATION: Approve contracts as presented.

B. Other Items

1. *School Hours Make-Up Protocol*

The Board of Education will consider approval of a protocol for making up school hours lost primarily due to winter weather.

2. *School Board Policy Series 800, 900, and 1000 Review* ([see enclosed summary](#))

The Board of Education will consider approval of the following policy 800, 900, and 1000 series review updates:

- a. Code 801.8- Transfer of Inactive Account Funds
- b. Code 803.1- Purchasing Policy
- c. Code 806.1- Pay Deductions (New policy- reading 1 of 2)
- d. Code 902.6 – Inventory
- e. Code 903.3- Lease, Sale, or Disposal of School District Buildings and Sites
- f. Code 903.4- Disposition of Obsolete Equipment
- g. Code 1003.3- Public Complaints about the Curriculum or Instructional Materials

VI. OTHER BUSINESS

VII. UNFINISHED BUSINESS

VIII. CLOSED SESSION

The Board of Education will enter into a closed session as authorized by section 21.5(1)(a) and required by Iowa Code 280.30 to discuss the 2023-24 Emergency Operations Plan.

RECOMMENDED MOTION FOR CLOSED SESSSION- “I move that we hold a closed session as authorized by section 21.5 of the open meetings law to review or discuss records which are required to be kept confidential.”

IX. RECONVENE OPEN MEETING

X. ACTION ITEM

The Board of Education will consider approval of the Emergency Operations Plan for the 2023-24 school year.

RECOMMENDATION - Approve the Emergency Operations Plan for the 2023-24 school year.

XI. ADJOURNMENT

NEXT REGULAR MEETING OCTOBER 9, 2023, 6:00 PM