



**Dr. Steve Webner**  
Superintendent

**Rachel Leavitt**  
Curriculum Director

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Dear Parent/Guardian,

This letter is to inform you of the protocols in place at the Le Mars Community School District for any seasonal germ outbreaks. We want to assure you that the safety of your child is our highest priority. That is why we partner with local community health officials and the Iowa Department of Public Health for information and directives. These agencies inform the school district of any necessary information, as well as direct the school district on communication with parents/guardians, and any necessary actions the district may need to take. Please be advised that in the school system, we have a very detailed plan that includes every department within the educational setting to provide a safe and healthy environment for all students and staff. We will make every effort possible to reduce the spread of any virus in the school facility and maintain the continuity of all educational functions and district operations. You will be informed of any and all changes.

Similar to any seasonal outbreaks experienced with other germs, there are several healthy hygiene practices you need to be aware of to reduce the spread of these germs:

- Do not send your child to school if they are ill. Keep your child home with fever of 100 degrees or higher, or active vomiting or diarrhea, or generalized body rash of undiagnosed origin.
- Be prepared to pick your child up from school as soon as possible if notified by school personnel your child is ill.
- Wash hands often using an antibacterial soap especially after using the restroom and before and after mealtimes. Remember to rub hands together after creating a lather for 10-15 seconds for best results.
- Do not share drinking glasses or eating utensils.
- Use and properly dispose of soiled tissues in garbage.
- Cover mouth with all coughs and sneezes.
- Encourage eating a well-balanced diet and get plenty of rest during times of illness.
- Contact your primary health care provider if you have any questions.

Thank you for your cooperation in this matter.

Sincerely,

Dr. Steve Webner, Superintendent