

# **LE MARS COMMUNITY SCHOOL DISTRICT FOUNDATION EMPLOYEE OF THE MONTH**

- 1. Name of Award:**        **Employee of the Month**
  
- 2. Nominated (by):**        **any other staff member of any attendance center or central office**
  
- 3. Frequency:**                **up to seven times per school year**
  
- 4. Selection Committee:** **by subcommittee of LCSD Foundation members i.e. community member, Foundation member, alumni representative**
  
- 5. Nomination form:**        **see attached**
  
- 6. Eligibility:**
  - **employed at least 1 year**
  - **can be nominated as often as nominator wishes**
  - **can receive award only once every 5 years**
  
- 7. Announced:**
  - **school newspaper**
  - **Bulldog Highlights newsletter**
  - **LeMars Daily Sentinel**
  - **KLEM Radio**
  
- 8. Sponsored by LeMars Community School District Foundation and Alumni Association**

